## **Review Requirements Checklist**

## **Excess Workers' Compensation**

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## **Line(s) of Insurance/Business:**

• Workers' Compensation; filing code(s) 16.0000

• Excess Workers' Compensation; filing code 16.0003

## Links:

- Illinois Compiled Statutes Online
- Administrative Regulations Online
- Product Coding Matrix

All filings are public record in accordance with 215 ILCS 5/404 except where another provision of the Insurance Code says otherwise. The only code section that allows for a filing to be a trade secret or confidential is 215 ILCS 157/40 Use of Credit Information in Personal Insurance Act.

The Department's checklists include summaries that do not provide detailed information about all laws, regulations and bulletins. Therefore, the insurers should review the actual laws, regulations and bulletins to ensure forms are fully compliant before filing with the Department.

A form filing fee is required pursuant to 215 ILCS 5/408 (1)(jj).

LINE OF AUTHORITY	REFERENCE	DESCRIPTION OF REVIEW STANDARDS
		REQUIREMENTS
Must have proper Class and	215 ILCS 5/4	To write excess workers' compensation coverage
Clause authority to conduct		in Illinois, companies must be licensed to write:
this line of business in Illinois.	<u>List of</u>	
	Classes/Clauses	1. Class 2, Clause (c)
SERFF FILING	REFERENCE	DESCRIPTION OF REVIEW STANDARDS
		REQUIREMENTS
The SERFF filing must contain	50 IL Adm.	All companies must file, using the System for
specified information	Code 753	Electronic Rate and Form Filing (SERFF):

	filings are not
allowed.	

- 1. Copies of all policy forms on these kinds of business and, for mutual companies, a separate proxy signature line for the insured to sign, if applicable;
- 2. Copies of generally used endorsement forms on these kinds of business;
- 3. Copies of all application forms used on these kinds of business, including a separate proxy signature line for the insured to sign if applicable;
- 4. A copy of the declaration page, in nonindividualized, template form, absent personal policyholder information; and
- 5. A copy of the policy jacket, if used by the company.

All filings must be accompanied by a forms submission letter that includes:

- 1. The name of the advisory organization or company making the filing:
- 2. Title, form number, and edition identification for the forms;
- 3. Information as to what Class and Clause coverage is written under:
- 4. Identification of all applicable endorsements and applications as to the policy forms for which the endorsements and applications are used;
- Notification as to whether the filing is new or supersedes a present filing. Identification of all changes in all superseding filings, as well as identification of all superseded forms, is required; and
- 6. Effective date of use.

		Companies under the same ownership or general management are required to make separate individual company filings.
		Company Group ("Me too") filings are unacceptable.
FILING SUBMISSION	REFERENCE	DESCRIPTION OF REVIEW STANDARDS REQUIREMENTS
When forms must be filed.	50 IL Adm. Code 753	Forms must be received by the Department no later than their effective date of use.
Final printed forms must be filed.	50 IL Adm. Code 753	Typed or printer's proof copies may be submitted for review, but must be re-filed in printed form. Statements, provisions, or endorsements may not be typed or superimposed on a policy or endorsement.
Requirements for company FEIN numbers.	Company Bulletin 88-53	Company must include all Federal Employer Identification Numbers (FEINs) for companies making the filing.
Forms under one filing number	Company	All forms under an assigned filing number must
must have common coverage	Bulletin 88-53	have some common coverage relationship (e.g.
relationship.		all forms in an auto filing must pertain only to auto, etc.).
		Please refer to Company Bulletin 88-53 for
		specific information and guidance.
NO FILE OR FILING	REFERENCE	DESCRIPTION OF REVIEW STANDARDS
EXEMPTIONS		REQUIREMENTS
Excess workers' compensation	215 ILCS	Insurance policies issued to those qualifying as
forms, issued to "industrial	<u>5/143(3)</u>	industrial insureds are not subject to the policy
insureds" are not required to be		form filing requirements of 215 ILCS 5/143(3).
filed in Illinois.	215 ILCS 5/121-	
	2.08	Effective January 1, 2015, the standard for the
However, such forms must		industrial insured exemption has changed due to
comply with all laws,		the passage of Public Act 98-0978 ("Act"). The
regulations, bulletins, etc.		Act now conforms to the definition of industrial

unless specifically exempted		insured as it is defined in section 5/445(1)
by the law, regulation, bulletin,		regarding the surplus lines commercial insured
etc.		exemption. The Department intends to follow
		this new standard when determining
		applicability of the industrial insured exemption
		to the policy form filing requirements.
Manuscript endorsements are	215 ILCS	Insurers are not required to file riders or
not required to be filed.	<u>5/143(3)</u>	endorsements prepared to meet special, unusual,
		peculiar, or extraordinary conditions applying to
		an individual risk.
		Because Section 143(3) exempts only riders or
		endorsements, policy forms applying to an
		individual risk must still be filed. In addition,
		because Section 143(3) exempts only
		endorsements applying to an individual risk, if a
		company uses the same endorsement on more
		than one risk, such form no longer qualifies for
		the filing exemption and must be filed.
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SIDE BY SIDE	REFERENCE	DESCRIPTION OF REVIEW STANDARDS
SIDE BY SIDE COMPARISON	REFERENCE	DESCRIPTION OF REVIEW STANDARDS REQUIREMENTS
	REFERENCE 50 IL Adm.	
COMPARISON		REQUIREMENTS
COMPARISON  Form changes must be highlighted.	50 IL Adm. Code 753	REQUIREMENTS  Changes from currently filed forms must be highlighted.
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COMPARISON  Form changes must be highlighted.  THIRD PARTY FILERS AUTHORITY  Insurer may authorize an advisory organization to make	50 IL Adm. Code 753 REFERENCE	REQUIREMENTS  Changes from currently filed forms must be highlighted.  DESCRIPTION OF REVIEW STANDARDS REQUIREMENTS  Insurer may authorize an advisory organization, of which it is a member or subscriber, to file
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Form changes must be highlighted.  THIRD PARTY FILERS AUTHORITY  Insurer may authorize an advisory organization to make a form filing on its behalf.  Insurer may change or delay the effective date of an	50 IL Adm. Code 753 REFERENCE 50 IL Adm.	REQUIREMENTS  Changes from currently filed forms must be highlighted.  DESCRIPTION OF REVIEW STANDARDS REQUIREMENTS  Insurer may authorize an advisory organization, of which it is a member or subscriber, to file forms on its behalf, as long as the insurer has on file with the Department a forms authorization letter which includes:  1) the name of the authorized advisory
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Form changes must be highlighted.  THIRD PARTY FILERS AUTHORITY  Insurer may authorize an advisory organization to make a form filing on its behalf.  Insurer may change or delay the effective date of an advisory organization form filing by properly notifying the	50 IL Adm. Code 753 REFERENCE 50 IL Adm.	REQUIREMENTS  Changes from currently filed forms must be highlighted.  DESCRIPTION OF REVIEW STANDARDS REQUIREMENTS  Insurer may authorize an advisory organization, of which it is a member or subscriber, to file forms on its behalf, as long as the insurer has on file with the Department a forms authorization letter which includes:  1) the name of the authorized advisory organization.  2) the kinds of business for which filings will be
Form changes must be highlighted.  THIRD PARTY FILERS AUTHORITY  Insurer may authorize an advisory organization to make a form filing on its behalf.  Insurer may change or delay the effective date of an advisory organization form	50 IL Adm. Code 753 REFERENCE 50 IL Adm.	Changes from currently filed forms must be highlighted.  DESCRIPTION OF REVIEW STANDARDS REQUIREMENTS  Insurer may authorize an advisory organization, of which it is a member or subscriber, to file forms on its behalf, as long as the insurer has on file with the Department a forms authorization letter which includes:  1) the name of the authorized advisory organization.  2) the kinds of business for which filings will be made.
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Form changes must be highlighted.  THIRD PARTY FILERS AUTHORITY  Insurer may authorize an advisory organization to make a form filing on its behalf.  Insurer may change or delay the effective date of an advisory organization form filing by properly notifying the Department.  Insurer may authorize	50 IL Adm. Code 753 REFERENCE 50 IL Adm.	Changes from currently filed forms must be highlighted.  DESCRIPTION OF REVIEW STANDARDS REQUIREMENTS  Insurer may authorize an advisory organization, of which it is a member or subscriber, to file forms on its behalf, as long as the insurer has on file with the Department a forms authorization letter which includes:  1) the name of the authorized advisory organization.  2) the kinds of business for which filings will be made.
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Department, as long as the filing includes proper authorization.		Insurer may change or delay the effective date of an advisory organization form filing by notifying the Department. The notice shall include the insurer name, FEIN number, line of insurance, advisory organization name and filing number, and effective date desired.  Insurer may authorize attorneys, consulting firms, etc. to submit form filings to the Department as long as the filing includes a notice, signed by an authorized company officer, giving authority for the entity to act on the insurer's behalf on any issues related to the filing.
AMBIGUOUS & MISLEADING	REFERENCE	DESCRIPTION OF REVIEW STANDARDS REQUIREMENTS
The Director may disapprove a form filing if it contains inconsistent, ambiguous, or misleading clauses.	215 ILCS 5/143(2)	Director may disapprove any form that contains inconsistent, ambiguous, or misleading clauses.
APPLICATIONS	REFERENCE	DESCRIPTION OF REVIEW STANDARDS REQUIREMENTS
Applications must be filed.	50 IL Adm. Code 753	Applications must be filed, including online/electronic applications.
ARBITRATION	REFERENCE	DESCRIPTION OF REVIEW STANDARDS REQUIREMENTS
Requirements for arbitration provisions.	710 ILCS 5/1 215 ILCS 5/143(2)	Any controversy or claim arising out of or relating to the contract, or the breach thereof, may be settled within a reasonable time limit by arbitration administered by the American Arbitration Association in accordance with the Uniform Arbitration Act 710 ILCS 5/1.  The arbitration may be binding on both parties, or non-binding upon the insured, but in all instances must be entered into on a voluntary

		basis, as the insured must have the option of filing a lawsuit. Any forms that contain provisions to the contrary are deemed to contain
		exceptions and conditions that unreasonably or deceptively affect the risks that are purported to
		be assumed by the policy, in violation of Section
		143(2) and will be disapproved accordingly.
BANKRUPTCY	REFERENCE	DESCRIPTION OF REVIEW STANDARDS
PROVISIONS		REQUIREMENTS
Policies that contain liability	215 ILCS 5/388	All policies containing liability coverage must
coverage must include a		include a provision stating that insolvency or
bankruptcy provision.		bankruptcy of the insured shall not release the
		company from its duties to pay under the policy.
CANCELLATION & NON-	REFERENCE	DESCRIPTION OF REVIEW STANDARDS
RENEWAL		REQUIREMENTS
May not refuse to issue a	215 ILCS	No company shall refuse to issue a policy on the
policy on sole basis of previous	<u>5/143.10</u>	sole basis that the insured or applicant for such
refusal, cancellation or		policy was previously refused issuance or
nonrenewal by any insurer.		renewal of a policy by an insurer, or such
		insured's policy was cancelled on a prior date by any insurer.
Loss information requested for	215 II CS	No prospective insurer shall request the insured
underwriting.	5/143.10a	to provide more detailed loss information than
		required by it to underwrite the same line or
		class of insurance.
Loss information required to	215 ILCS	Insurer shall provide the following loss
be provided.	<u>5/143.10a</u>	information to the first named insured within 30
		days of the insured's request, and at the same
		time as any notice of cancellation or
		nonrenewal, except where the policy has been
		cancelled for nonpayment of premium, material
		misrepresentations or fraud on the part of the
		insured:
		a) on closed claims, date and description of
		occurrence, and total amounts of payments;

	b) on open claims, date and description of occurrence, total amount of payments and total reserves, if any; and  c) for any occurrence not included in (a) or (b), the date and description of occurrence and total reserves, if any.  Insurer shall provide additional loss information, including specific loss reserves, to the first named insured as soon as possible, but in no event later than 20 days of receipt of named insured's mailed or delivered written request for such information at the request of a prospective insurer.  Insurer shall automatically extend coverage under the existing policy, at the same terms and conditions by the same number of days it takes the insurer to provide the insured with this
	additional information.
215 ILCS	Policy must include a cancellation provision
<u>5/143.11</u>	setting out the manner in which the policy may be cancelled.
REFERENCE	DESCRIPTION OF REVIEW STANDARDS
	REQUIREMENTS
215 ILCS 5/143.11b	Assignment or transfer of policies among or between insurers within an insurance holding company system or insurers under common management or control, or as a result of a merger, acquisition, or restructuring of an insurance company, is not a nonrenewal for purposes of the notification requirements.  If the increase in the renewal premium is 30% or more, contains a change in deductibles or change in coverage that materially alters the
	5/143.11  REFERENCE  215 ILCS  5/143.11b

		policy, the company must adhere to provisions in Section 143.17a as described below.  A company making an assignment or transfer of a policy among or between insurers as stated above, must deliver to the named insured notice of such assignment or transfer at least 60 days prior to the renewal date. An exact and unaltered copy of the notice shall be sent to the insured's producer, if known, and agent of record.
Requirements for advance notice of renewal with changes in deductibles, changes in coverage that materially alters the policy, or increase of 30% or more.	215 ILCS 5/143.17a  Illinois Supreme Court Rule 236	If an insurer offers to renew directly to the named insured with a renewal increase of 30% or more, or with a change in deductible or coverage that materially alters the policy, the insurer must mail or deliver to the named insured, written notice of such premium increase or change at least 60 days prior to the renewal or anniversary date.  The increase in premium shall be the renewal premium based on the known exposure as of the date of the quotation compared to the premium as of the last day of coverage for the current year's policy, annualized. The premium may be subsequently amended to reflect any change in exposure or reinsurance costs not considered in the quotation.  The renewal notice must provide the specific dollar amount of the premium. Renewal notices issued with the wording "your premium increase will be 30% or more" do not comply with the Code.  Notification must also be mailed to the insured's broker, if known, or the agent of record and to the mortgage or lien holder listed on the policy.  If the insurer fails to provide 60 days notice in advance of the renewal or anniversary date but provides notice at least 31 days prior to the renewal or anniversary date, the company must extend the current policy under the same terms, conditions and premium to allow 60 days notice, and provide the actual renewal premium quotation and any change in coverage or

		deductible on the policy. If the insurer fails to
		provide 31 days advance notice as described
		above, the insurer must renew the expiring
		policy under the same terms and conditions for
		an additional year or until the effective date of
		any similar coverage procured by the insured,
		whichever is earlier. The insurer may increase
		the renewal premium, however such increase
		must be less than 30% of the expiring term's
		premium, and notice of such increase must be
		delivered to the named insured on or before the
		date of expiration of the current policy period.
		Proof of mailing or proof of receipt may be
		proven by a sworn affidavit by the insurer as to
		the usual and customary business practices of
		mailing notices pursuant to Section143.17a or
		may be proven consistent with Illinois Supreme
		Court Rule 236.
NOTICE OF	REFERENCE	DESCRIPTION OF REVIEW STANDARDS
CANCELLATION		REQUIREMENTS
	215 ILCS	REQUIREMENTS  Insurer must mail cancellation notice to the
Cancellation notice mailing		Insurer must mail cancellation notice to the
Cancellation notice mailing requirements and requirements		Insurer must mail cancellation notice to the named insured and to the mortgage or lien
Cancellation notice mailing requirements and requirements for canceling premium		Insurer must mail cancellation notice to the named insured and to the mortgage or lien holder, and send copy of such notice to the
Cancellation notice mailing requirements and requirements for canceling premium		Insurer must mail cancellation notice to the named insured and to the mortgage or lien holder, and send copy of such notice to the insured's broker, if known, or the agent of
Cancellation notice mailing requirements and requirements for canceling premium		Insurer must mail cancellation notice to the named insured and to the mortgage or lien holder, and send copy of such notice to the insured's broker, if known, or the agent of record, at the last mailing address known by
Cancellation notice mailing requirements and requirements for canceling premium		Insurer must mail cancellation notice to the named insured and to the mortgage or lien holder, and send copy of such notice to the insured's broker, if known, or the agent of record, at the last mailing address known by insurer. Insurer must maintain proof of mailing
Cancellation notice mailing requirements and requirements for canceling premium		Insurer must mail cancellation notice to the named insured and to the mortgage or lien holder, and send copy of such notice to the insured's broker, if known, or the agent of record, at the last mailing address known by insurer. Insurer must maintain proof of mailing on a form acceptable to U.S. Post Office or other commercial mail delivery service.
Cancellation notice mailing requirements and requirements for canceling premium		Insurer must mail cancellation notice to the named insured and to the mortgage or lien holder, and send copy of such notice to the insured's broker, if known, or the agent of record, at the last mailing address known by insurer. Insurer must maintain proof of mailing on a form acceptable to U.S. Post Office or other commercial mail delivery service.  Section 143.14 also contains requirements for
Cancellation notice mailing requirements and requirements for canceling premium		Insurer must mail cancellation notice to the named insured and to the mortgage or lien holder, and send copy of such notice to the insured's broker, if known, or the agent of record, at the last mailing address known by insurer. Insurer must maintain proof of mailing on a form acceptable to U.S. Post Office or other commercial mail delivery service.  Section 143.14 also contains requirements for canceling premium financed insurance contracts
Cancellation notice mailing requirements and requirements for canceling premium		Insurer must mail cancellation notice to the named insured and to the mortgage or lien holder, and send copy of such notice to the insured's broker, if known, or the agent of record, at the last mailing address known by insurer. Insurer must maintain proof of mailing on a form acceptable to U.S. Post Office or other commercial mail delivery service.  Section 143.14 also contains requirements for
Cancellation notice mailing requirements and requirements for canceling premium financed insurance contracts.		Insurer must mail cancellation notice to the named insured and to the mortgage or lien holder, and send copy of such notice to the insured's broker, if known, or the agent of record, at the last mailing address known by insurer. Insurer must maintain proof of mailing on a form acceptable to U.S. Post Office or other commercial mail delivery service.  Section 143.14 also contains requirements for canceling premium financed insurance contracts and procedures for returning unearned premium.
Cancellation notice mailing requirements and requirements for canceling premium financed insurance contracts.  Number of days notice	<u>5/143.14</u>	Insurer must mail cancellation notice to the named insured and to the mortgage or lien holder, and send copy of such notice to the insured's broker, if known, or the agent of record, at the last mailing address known by insurer. Insurer must maintain proof of mailing on a form acceptable to U.S. Post Office or other commercial mail delivery service.  Section 143.14 also contains requirements for canceling premium financed insurance contracts and procedures for returning unearned premium. See law for specific details of requirements.
Cancellation notice mailing requirements and requirements for canceling premium financed insurance contracts.  Number of days notice	5/143.14 215 ILCS	Insurer must mail cancellation notice to the named insured and to the mortgage or lien holder, and send copy of such notice to the insured's broker, if known, or the agent of record, at the last mailing address known by insurer. Insurer must maintain proof of mailing on a form acceptable to U.S. Post Office or other commercial mail delivery service.  Section 143.14 also contains requirements for canceling premium financed insurance contracts and procedures for returning unearned premium. See law for specific details of requirements.  Insurer must mail cancellation notice to the
Cancellation notice mailing requirements and requirements for canceling premium financed insurance contracts.  Number of days notice required for cancellation of	5/143.14 215 ILCS	Insurer must mail cancellation notice to the named insured and to the mortgage or lien holder, and send copy of such notice to the insured's broker, if known, or the agent of record, at the last mailing address known by insurer. Insurer must maintain proof of mailing on a form acceptable to U.S. Post Office or other commercial mail delivery service.  Section 143.14 also contains requirements for canceling premium financed insurance contracts and procedures for returning unearned premium. See law for specific details of requirements.  Insurer must mail cancellation notice to the named insured at least: 10 days prior to effective

		60 days prior to effective date of cancellation after coverage has been effective for 61 days or more.
		All notices shall include a specific explanation of the reason(s) for cancellation.
Cancellation notice must advise insured of right to request a hearing.	215ILCS 5/143.23 215 ILCS 5/143.16a	If an insurer cancels a commercial policy midterm per Section 143.16a, for any reason except non-payment of premium, the cancellation notice must advise the named insured of the right to appeal and the procedure to follow for such appeal.
NOTICE OF NON- RENEWAL	REFERENCE	DESCRIPTION OF REVIEW STANDARDS REQUIREMENTS
Number of days notice required for nonrenewing a commercial policy and other notice requirements.	215 ILCS 5/143.17a	Nonrenewal notice must be mailed to the named insured at least 60 days in advance of the nonrenewal date.  Insurer must maintain proof of mailing of such notice on a recognized U.S. Post Office form or a form acceptable to the U.S. Post Office or other commercial mail delivery service.  If the insurer fails to mail notice of nonrenewal to the named insured at least 60 days in advance of the nonrenewal date, the insurer must extend the policy for an additional year or until the effective date of any similar insurance procured by the insured, whichever is less, on the same terms and conditions as the policy sought to be terminated, unless the insurer has manifested its intention to renew at a different premium that represents an increase not exceeding 30%.  Notification must also be mailed to the insured's broker, if known, or the agent of record and to the mortgage or lien holder listed on the policy.

PERMISSIBLE REASONS FOR CANCELLATION  May not cancel a policy on sole basis of previous refusal, cancellation or nonrenewal by any insurer.	<b>REFERENCE</b> 215 ILCS 5/143.10	Nonrenewal notice must provide a specific explanation of the reason(s) for nonrenewal.  DESCRIPTION OF REVIEW STANDARDS REQUIREMENTS  Insurers may not cancel a policy on the sole basis that the insured or applicant for such policy was previously refused issuance or renewal of a policy by an insurer, or such insured's policy was cancelled on a prior date by any insurer.
Reasons for canceling a commercial policy that has been in effect for 60 days or more.	215 ILCS 5/143.16a 50 IL Adm. Code 940	After a policy has been in effect for 60 days, insurer may only cancel for the following 6 reasons: (a) non-payment of premium; (b) the policy was obtained through a material misrepresentation; (c) any insured violated any terms and conditions of the policy; (d) the risk originally accepted has measurably increased; (e) the insurer certifies to the Director of the loss of reinsurance for all or a substantial part of the underlying risk; or (f) the Director determines that continuation of the policy could place the insurer in violation of Illinois insurance laws.  Rule 940 outlines requirements for certification of loss of reinsurance.
PERMISSIBLE REASONS FOR NON-RENEWAL	REFERENCE	DESCRIPTION OF REVIEW STANDARDS REQUIREMENTS
May not refuse to renew because agent's contract with insurer was terminated.	215 ILCS 5/141.01	Insurers may not refuse to renew any policy on the ground that the company's contract with the agent through whom the policy was obtained has been terminated.
May not refuse to renew a policy on sole basis of previous refusal, cancellation or nonrenewal by any insurer.	215 ILCS 5/143.10	Insurers may not refuse to renew a policy on the sole basis that the insured or applicant for such policy was previously refused issuance or renewal of a policy by an insurer, or such

		insured's policy was cancelled on a prior date by any insurer.
Insurers may nonrenew for almost any reason(s) except those specifically prohibited in other Illinois insurance laws or regulations.  However, insurers must give a specific explanation of the reason(s) for nonrenewal.	215 ILCS 5/143.17a	Insurers may nonrenew for almost any reason(s) except those specifically prohibited in other Illinois insurance laws or regulations.  However, insurers must give a specific explanation of the reason(s) for nonrenewal.
CONSUMER INFORMATION	REFERENCE	DESCRIPTION OF REVIEW STANDARDS REQUIREMENTS
Cancellation notice must advise insured of right to request a hearing.	215 ILCS 5/143.23	If an insurer cancels a policy mid-term per Section 143.16a, for any reason except non-payment of premium, the cancellation notice must advise the named insured of the right to request a hearing to appeal such decision, and the procedure to follow for such appeal.
Written notice of company's complaint Department and Department of Insurance Public Service Department.	215 ILCS 5/143c 50 IL Adm. Code 931	No policy may be delivered unless the policyholder or certificate holder is provided written notice of the address of the complaint Department of the insurance company, and the address of the Public Service Department of the Department of Insurance or its successor.  Rule 931 provides more specific guidance that:  a) such notice shall accompany any newly issued policy or binder;  b) "written notice" shall be satisfied by: any printed notice delivered with a policy or certificate; any adhering label attached to a policy or certificate; any computerized notice issued concurrently with a computer issued policy or certificate; or any other form of

		individual written notice substantially similar to the above.  Notice of Availability of the Department of Insurance shall be no less informative than the following: Illinois Department of Insurance, Consumer Division, 122 S. Michigan Ave., 19th Floor, Chicago, Illinois 60603 and Illinois Department of Insurance 320 West Washington Street, Springfield, Illinois 62767.  The address to be used for the company shall be an office that can service all types of complaints. If one office cannot service all types of complaints, then the additional addresses of each
CONTENT OF POLICIES	REFERENCE	appropriate service office must be given.  In addition to providing the required addresses, the notification should set forth the minimum amount of information included in the following suggested wording: "This notice is to advise you that should any complaints arise regarding this insurance, you may contact the following."  DESCRIPTION OF REVIEW STANDARDS
		REQUIREMENTS
Reasons for which the Director may disapprove a form filing.	215 ILCS 5/143(2)	The Director may disapprove any form that (i) violates any provision of the Illinois Insurance Code, (ii) contains inconsistent, ambiguous, or misleading clauses, or (iii) contains exceptions and conditions that will unreasonably or deceptively affect the risks that are purported to be assumed by the policy.
Requirements for form content and readability.	50 IL Adm. Code 753	There must be printed at the head of the policy the name of the insurer or insurers issuing the policy, the location of the Home Office thereof; a statement of whether the insurer is a stock, mutual, reciprocal, Lloyds, alien insurer, or an insurer approximately and a charten by Special Act.
		insurer operating under a charter by Special Act of the Legislature of any state. There may be

		added thereto such devices, emblems or designs and dates as are appropriate for the insurer issuing the policy.  All forms must be identified by a descriptive title, form number and edition identification.  All forms must be printed in not less than eightpoint type.
DEFENSE WITHIN	REFERENCE	DESCRIPTION OF REVIEW STANDARDS
LIMITS		REQUIREMENTS
Defense costs may not be included in limits of liability.	215 ILCS 5/143(2)	Defense costs must be paid as supplement to the limits of liability. Defense costs may not be included in the limits of liability. Any forms that contain provisions to the contrary are deemed to contain exceptions and conditions that unreasonably or deceptively affect the risks that are purported to be assumed by the policy, in violation of Section 143(2) and will be disapproved accordingly.
DEFINITIONS	REFERENCE	DESCRIPTION OF REVIEW STANDARDS REQUIREMENTS
Definition of "renewal" or "to renew."	215 ILCS 5/143.13(d)	Definition of "renewal" or "to renew."
Definition of "nonpayment of premium."	215 ILCS 5/143.13(e)	Definition of "nonpayment of premium."
Definition of "policy delivered or issued for delivery in this State."	215 ILCS 5/143.13(f)	Definition of "policy delivered or issued for delivery in this State."
Definition of "cancellation" or "cancelled."	215 ILCS 5/143.13(g)	Definition of "cancellation" or "cancelled."
DISCRIMINATION	REFERENCE	DESCRIPTION OF REVIEW STANDARDS REQUIREMENTS
May not cancel certain policies, or refuse to issue or	215 ILCS 5/143.24c	Insurers may not cancel a policy, or refuse to issue or renew a policy solely on the basis that

renew certain policies solely due to hate crimes.	Title 26 U.S.C.  Sections  170(b)(1)(A)(i),  (ii), and (vi).	one or more claims have been made against any policy during the preceding 60 months, for a loss that is the result of a hate crime, if the insured provides evidence to the insurer that the act causing the loss is identified as a hate crime on a police report.
		Applies to policies issued to an individual, a religious organization described in Section 170(b)(1)(A)(i) of Title 26 of the United States Code, or an educational organization described in Section 170(b)(1)(A)(ii) of Title 26 of the United States Code, or any other nonprofit organization described in Section 170(b)(1)(A)(vi) of Title 26 of the United States Code that is organized and operated for religious, charitable, or educational purposes.
Redlining When geographic	215 ILCS	Insurer may not refuse to provide insurance
location of risk may be	<u>5/155.22</u>	solely on the basis of the specific geographic
grounds for refusing to insure.		location of the risk unless such refusal is for a business purpose which is not a mere pretext for unfair discrimination.
Unfair methods of competition	215 ILCS	It is an unfair method of competition or unfair
or unfair or deceptive acts or	5/424(3)	and deceptive act or practice if a company
practices defined.		makes or permits any unfair discrimination between individuals or risks of the same class or of essentially the same hazard and expense element because of the race, color, religion, or national origin of such insurance risks or applicants.
Procedure as to unfair methods	215 ILCS 5/429	Outlines the procedures the Director follows
of competition or unfair or deceptive acts or practices not defined.		when he has reason to believe that a company is engaging in unfair methods of competition or unfair or deceptive acts or practices.
Civil Union Partnerships- effective June 1, 2011	750 ILCS 75/1	The Religious Freedom Protection and Civil Union Act (Public Act 96-1513) will allow both same-sex and different-sex couples to enter into a civil union with all of the obligations,

	Civil Union Fact	protections, and legal rights that Illinois
	Sheet	provides to married heterosexual couples.
		Please note that whenever a policy form,
		application, or rating rule includes the terms
		"spouse," "married," or "immediate family member" it is required that parties to a civil
		union be included in these definitions.
DOMESTIC ABUSE	REFERENCE	DESCRIPTION OF REVIEW STANDARDS REQUIREMENTS
Rating, claims handling, and	215 ILCS	No insurer that issues a property and casualty
underwriting decisions based	<u>5/155.22b</u>	policy may use the fact that an applicant or
solely on domestic violence.		insured incurred bodily injury as a result of a
		battery committed against him/her by a spouse
		or person in the same household as a sole reason
		for a rating, underwriting, or claims handling
		decision.
Intentional acts exclusion	215 ILCS	If a policy excludes property damage coverage
exception for innocent co-	<u>5/155.22b</u>	for intentional acts, the insurers may not deny
insured.		payment to an innocent co-insured who did not
		cooperate in or contribute to the creation of the
		loss if the loss arose out of a pattern of criminal
		domestic violence and the perpetrator of the loss
		is criminally prosecuted for the act causing the
		loss.
EXCLUSIONS &	REFERENCE	DESCRIPTION OF REVIEW STANDARDS
LIMITATIONS		REQUIREMENTS
Blank endorsements are	215 ILCS	Blank endorsements may be filed, but may not
acceptable for filing, with	5/143(2)	be used to decrease coverage, increase rates or
exceptions.		deductibles, or negatively alter any terms or
		conditions of coverage, unless such change is at
		the sole request of the insured. Any forms that
		contain provisions to the contrary are deemed to
		contain exceptions and conditions that
		unreasonably or deceptively affect the risks that
		are purported to be assumed by the policy, in

		violation of Section 143(2) and will be disapproved accordingly.
Communicable disease exclusions must be specific.	215 ILCS 5/143(2)	Form may not exclude broad categories of communicable disease. Form may exclude only specific diseases, such as AIDS, or specific classes of diseases, such as sexually transmitted diseases. Any forms that contain provisions to the contrary are deemed to contain exceptions and conditions that unreasonably or deceptively affect the risks that are purported to be assumed by the policy, in violation of Section 143(2) and will be disapproved accordingly.
Electromagnetic exclusions are prohibited.	215 ILCS 5/143(2)	Electromagnetic exclusions are prohibited. Any forms that contain provisions to the contrary are deemed to contain exceptions and conditions that unreasonably or deceptively affect the risks that are purported to be assumed by the policy, in violation of Section 143(2) and will be disapproved accordingly.
Intoxicant or narcotic exclusions are prohibited unless specific language is included.	215 ILCS 5/143(2)	Intoxicant or narcotic exclusions are prohibited unless they include the following: 1) a standard set forth with regard to what is considered an intoxicant or narcotic; 2) a standard set forth as to what levels of consumption defines intoxication; 3) a standard of proof set forth; and 4) language that distinguishes the intent or motivation. Any forms that contain provisions to the contrary are deemed to contain exceptions and conditions that unreasonably or deceptively affect the risks that are purported to be assumed by the policy, in violation of Section 143(2) and will be disapproved accordingly.
MOLD	REFERENCE	DESCRIPTION OF REVIEW STANDARDS REQUIREMENTS
Filing procedures and requirements for exclusions and limitations related to mold.	Company Bulletin 2002-07	Please refer to Company Bulletin 2002-07 for specific information and guidance.

TERRORISM	REFERENCE	DESCRIPTION OF REVIEW STANDARDS REQUIREMENTS
Terrorism Risk Insurance Program Reauthorization Act of 2015 and Filing Procedures and Requirements for Terrorism-Related Forms, Rules and Rates.	Company Bulletin 2015-03	Please refer to Company Bulletin 2015-03 for specific information and guidance.
GROUP POLICIES	REFERENCE	DESCRIPTION OF REVIEW STANDARDS REQUIREMENTS
Group Excess Workers' Compensation policies are not specifically allowed by statute.	215 ILCS 5/388a-388g 215 ILCS 5/393a-393g 215 ILCS 5/400.1 IL Adm. Code 2302 215 ILCS 5/900- 906	There are no enabling statutes in Illinois that authorize the writing of group fire, casualty, inland marine, or surety insurance. The effect is to require that all fire, casualty, inland marine, or surety insureds of the same class be treated alike. These provisions are not applicable where the Illinois Insurance Code specifically authorizes the grouping of risks. The only coverages that are currently authorized on a group basis are: a) group vehicle; b) group professional liability; c) group inland marine; d) group legal.
ACTION AGAINST COMPANY	REFERENCE	DESCRIPTION OF REVIEW STANDARDS REQUIREMENTS
Periods of limitation tolled.	215 ILCS 5/143.1	If the form contains a provision limiting the period of time within which the insured may bring suit, the provision must state that the running of such period is tolled from the date proof of loss is filed until the date the claim is denied in whole or in part.
DEFENSE COSTS	REFERENCE	DESCRIPTION OF REVIEW STANDARDS REQUIREMENTS

Defense costs may not be included in limits of liability.	215 ILCS 5/143(2)	Defense costs must be paid as supplement to the limits of liability. Defense costs may not be included in the limits of liability. Any forms that contain provisions to the contrary are deemed to contain exceptions and conditions that unreasonably or deceptively affect the risks that are purported to be assumed by the policy, in violation of Section 143(2) and will be disapproved accordingly.
PAYMENT OF LOSS TIME PERIOD	REFERENCE	DESCRIPTION OF REVIEW STANDARDS REQUIREMENTS
If a form states when a claim will be paid, the language must conform to this Rule.	50 IL Adm. Code 919.50	If a form contains a provision stating when a claim shall be paid, the provision must comply with this Rule that states that the insurer shall affirm or deny liability on claims within a reasonable time and shall offer payment within 30 days of affirmation of liability if the amount of the claim is determined and not in dispute. For those portions of the claim which are not in dispute and the payee is known, the insurer shall tender payment within said 30 days.
OTHER INSURANCE	REFERENCE	DESCRIPTION OF REVIEW STANDARDS REQUIREMENTS
Requirements for "Other Insurance" provisions.	215 ILCS 5/143(2)	"Other Insurance" provisions must state that coverage under the policy will share proportionately with other similar coverages the insured may have. Any forms that contain provisions to the contrary are deemed to contain exceptions and conditions that unreasonably or deceptively affect the risks that are purported to be assumed by the policy, in violation of Section 143(2) and will be disapproved accordingly.
PUNITIVE DAMAGES	REFERENCE	DESCRIPTION OF REVIEW STANDARDS REQUIREMENTS
Punitive damages.	95 IL. App. 34 3d 1122	An insurer may not reimburse an insured for punitive damages assessed as a result of the insured's own misconduct. If a form excludes

DEDATES	215 ILCS 5/143(2)	coverage for punitive damages, the form must state that it provides a defense for claims involving both compensatory and punitive damages. Any forms that contain provisions to the contrary are deemed to contain exceptions and conditions that unreasonably or deceptively affect the risks that are purported to be assumed by the policy, in violation of Section 143(2) and will be disapproved accordingly.
REBATES	REFERENCE	DESCRIPTION OF REVIEW STANDARDS REQUIREMENTS
Payments or acceptance of rebates prohibited.  Rebates penalties	215 ILCS 5/151 215 ILCS 5/152	No insurer, agent or broker shall offer, give, etc., any rebate of premium, agent's commission, profits, dividends, or any special advantage in date of policy or age of issue, or any other valuable consideration or inducement, upon issuance or renewal, which is not specified in the policy contract of insurance.  However, insurers may pay a bonus to policyholders or abate their premiums, in whole or in part, out of surplus accumulated from nonparticipating insurance.  Insurers may also offer a child passenger restraint system, or a discount from the purchase price of a child passenger restraining system to policyholders, when the purpose of such system is the safety of a child and compliance with the "Child Passenger Protection Act."  No insured or applicant shall directly or indirectly receive or accept any rebate of premium or agent's or broker's commission, or any favor or advantage, or any valuable consideration or inducement, other than such as

VOIDANCE  Requirements to rescind a policy for misrepresentation or false warranty.	REFERENCE 215 ILCS 5/154	Any company or person violating any provision of Section 151 shall be guilty of a Class B misdemeanor.  DESCRIPTION OF REVIEW STANDARDS REQUIREMENTS  A policy may not be rescinded, defeated or avoided unless the misrepresentation is stated in the policy, endorsement or rider attached thereto, or in the written application therefore, and was made with the actual intent to deceive, or materially affected either the acceptance of the risk or the hazard assumed by the company.
MISCELLANEOUS	REFERENCE	DESCRIPTION OF REVIEW STANDARDS REQUIREMENTS
Prejudgment interest.	215 ILCS 5/143(2)	Illinois courts do not award prejudgment interest. However, if a form references payment of prejudgment interest, then such payment must be a supplementary coverage and not paid within the policy limits. Any forms that contain provisions to the contrary are deemed to contain exceptions and conditions that unreasonably or deceptively affect the risks that are purported to be assumed by the policy, in violation of Section 143(2) and will be disapproved accordingly.
Post-judgment interest.	215 ILCS 5/143(2)	If a form references payment of post-judgment interest, then such payment must be a supplementary coverage and not paid within the policy limits. Any forms that contain provisions to the contrary are deemed to contain exceptions and conditions that unreasonably or deceptively affect the risks that are purported to be assumed by the policy, in violation of Section 143(2) and will be disapproved accordingly.
Endorsements that amend another endorsement are prohibited.	215 ILCS 5/143(2)	An endorsement cannot be used to amend another endorsement. Such endorsements are deemed to result in inconsistent, ambiguous, or

		misleading clauses, in violation of Section 143(2) and will be disapproved accordingly.
Requirements for termination of line of business.	215 ILCS 5/143.11a	A company must notify the Director of the termination of a line of insurance, as well as the reasons for the action, 90 days before termination of any policy is effective.
Negative response roll-ons are prohibited.	215 ILCS 5/429	Form changes that are optional may not be applied "automatically unless the insured rejects." Insureds must be offered the option and must respond affirmatively for the change to apply. To apply the option automatically unless rejected is to engage in an unfair or deceptive act or practice.
RATE, RULE, RATING PLAN, CLASSIFICATION, AND TERRITORY FILING REQUIREMENTS		DESCRIPTION OF REVIEW STANDARDS REQUIREMENTS
Excess Workers' Compensation rates and rules are not required to be filed in Illinois.	50 IL Adm. Code 754	Excess Workers' Compensation rates and rules are not required to be filed in Illinois.
INDIVIDUAL RISK RATING	REFERENCE	DESCRIPTION OF REVIEW STANDARDS REQUIREMENTS
Insurers do not have to file Rates for individual risks. However, insurers must maintain documentary information for review by the Department.	50 IL Adm. Code 754	A company is not required to file Rates for individual Illinois risks which cannot be rated in the normal course of business rating because of special or unusual characteristics and must be rated on the basis of underwriting judgment.  Company must maintain documentary information regarding such individual risk rates for review by the Department's Property & Casualty Compliance Unit.
OTHER	REFERENCE	DESCRIPTION OF REVIEW STANDARDS REQUIREMENTS

Unfair methods of competition	<u>215 ILCS</u>	It is an unfair method of competition or unfair
or unfair or deceptive acts or	5/424(3)	and deceptive act or practice if a company
practices defined.		makes or permits any unfair discrimination
		between individuals or risks of the same class or
		of essentially the same hazard and expense
		element because of the race, color, religion, or
		national origin of such insurance risks or
		applicants.
Procedure as to unfair methods	215 ILCS 5/429	Outlines the procedures the Director follows
of competition or unfair or		when he has reason to believe that a company is
deceptive acts or practices not		engaging in unfair methods of competition or
defined.		unfair or deceptive acts or practices.