

How to Reinstate a Non-Resident Business Entity License

1. Go to www.nipr.com
2. Scroll down to Non-Resident Producer and click on "Initial License"
3. Scroll down to bottom of page and click on "Begin"
4. Scroll down to bottom of page and click on "Accept"
5. At "Non-Resident Licensing SIGN-IN" page, fill in:
 1. Use drop down and click on your home state
 2. Enter your home state license number
 3. Click on dot next to Individual
 4. Click on dot by "Apply for a new Non-Resident License OR resume an existing application"
 5. Enter last 4 digits of SSN or NPN #, click "Next"
6. At "State Selection" page click on the box next to "Illinois" then click on "Next"
7. At next page click on the box next to "Producer" click on "Next"
8. At next page, click on the boxes to indicate what line of authority you want in Illinois, click "Next"
9. The next page gives you a review of the fee, if the license has expired within 1 year you will be required to pay the reinstatement fee, click "Next"
10. At next page Indicate
 1. SSN
 2. Gender
 3. Are you a citizen
 4. Enter a home phone number
 5. Email address Click on "Next"
11. At "Business Data Page" enter:
 1. Business phone number
 2. Business email address
 3. Verify the business email address, click on "Next"
12. At next page scroll to bottom and click "Next"
13. At next page enter any aliases you might have done business as and click "Next"
14. Illinois does not require affiliations, scroll down to bottom of page and click "Next"
15. At next page please enter 5 years of employment history and click on "Next"
16. Answer all background questions and click on "Next"
17. Read Attestation page, scroll to bottom and click on the box next to "Agree", click on "Next"
18. If you need to enter an alternate email address, please do and then click on "Next"
19. If you are the producer applying, you can click on "Producer" button then click on "Next"

You are now at the payment information page and this is as far as I can go with you. Good Luck and if you have any problems please contact NIPR at (855) 674-6477 or you can email them at customerService@nipr.com